



**SENIOR CITIZENS ADVISORY BOARD
AGENDA**

Regular Meeting

Tuesday, July 19, 2017 • 9:00 a.m. San Bruno Senior Center 1555 Crystal Springs Road, San Bruno

WELCOME TO OUR ADVISORY BOARD MEETING: If you wish to speak on an item under discussion by the Board and appearing on the agenda, you may do so upon receiving recognition from the Board Chair. If you wish to speak on a matter not appearing on the agenda, you may do so during PUBLIC COMMENT. In compliance with the American Disabilities Act, individuals requiring accommodation for this meeting should notify us 48 hours prior to the meeting (616-7150).

- 1. CALL TO ORDER/ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. APPROVAL OF AGENDA:** July 19, 2017
- 4. APPROVAL OF MINUTES:** June 20, 2017
- 5. PUBLIC COMMENT ON ITEMS NOT ON AGENDA:** Note: Board policy is to refer matters raised in this forum to staff for investigation and/or action where appropriate. State Law, known as the "Brown Act", prohibits Board from discussing or acting upon any matter that is not on the agenda. Non-agenda issues rose by members of the public or by the Board may, at the discretion of the Board, be scheduled for consideration at future meetings.
- 6. CONSENT CALENDAR:**
- 7. NEW BUSINESS:**
 - a. Treasurer's Report – June 2017
 - b. Receive and File Monthly Information and Referral, Class Attendance, Nutrition Site Reports and Senior Center Historical Front Desk Sign In Data (Madonich)
 - c. Receive and File Minutes of Events Committee (Tessier)
- 8. UNFINISHED BUSINESS:**
- 9. EXCLUDED CONSENT:**
- 10. ITEMS FROM STAFF:**
- 11. PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA:** Note: Board policy is to refer matters raised in this forum to staff for investigation and/or action where appropriate. State Law, known as the "Brown Act", prohibits Board from discussing or acting upon any matter that is not on the agenda. Non-agenda issues rose by members of the public or by the Board may, at the discretion of the Board, be scheduled for consideration at future meetings.
- 12. ITEMS FROM MEMBERS AND SUBCOMMITTEE REPORTS**
- 13. ADJOURNMENT**

**** POSTED PURSUANT TO LAW ****



CITY OF SAN BRUNO

Community Services Department

MEETING MINUTES

Senior Citizens Advisory Board June 20, 2017

1. **Call to Order/Roll Call:** Chair Goff called the meeting of the Senior Citizens Advisory Board to order at 9:02 a.m. Board Members Present: Chair Goff, Vice Chair Green, Hayes, Carmichael, Luzaich, and Tracey. Board Members Absent: Board Member Kreisel and Treasurer Hornung. Staff Present: Burns, Brewer, Tessier and Aker.
2. **PLEDGE OF ALLEGIANCE:** Chair Goff led the Pledge of Allegiance.
3. **APPROVAL OF AGENDA: MSC Luzaich/Hayes** to approve the agenda of the June 20, 2017 meeting. Approved unanimously.
4. **APPROVAL OF MINUTES: MSC Carmichael/Luzaich** to approve the minutes of the May 16, 2017 meeting. Approved unanimously.
5. **PUBLIC COMMENT:** Stephen Seymour introduced himself and thanked the Board for their service.
6. **CONSENT CALENDAR:** None.
7. **CONDUCT OF BUSINESS:**
 - a. Treasurer's Report – May 2017 Treasurer's Report filed for audit.
 - b. Receive and File Monthly Information and Referral, Class Attendance, Nutrition Site Reports and Senior Center Historical Front Desk Sign In Data – Monthly Information and Referral Report and Nutrition Site Report were distributed and reviewed, received, and filed for May 2017.
 - c. Receive and File Minutes of Program Committee and Events Committee – Supervisor Tessier told the Board that she was wanting to introduce an 8-week course in grief. **MSC Green/Carmichael** to start the 8-week course in grief at the Senior Center. Approved unanimously. Supervisor Tessier also told the Board that there is a group that would like to come into the Senior Center once a month to teach classes on creating paper crafts. **MSC Green/Luzaich** to allow the once a month paper class to begin. Approved unanimously. Lastly, Supervisor Tessier recommended the Board to approve her scheduling a one-time educational class on estate planning and wills. **MSC Luzaich/Hayes** to schedule the one day class. Approved unanimously.
 - d. Retired Senior Volunteer Program (RSVP) Site Visit Report – Supervisor Tessier informed the Board that only certain volunteer jobs qualify for the funding offered

by RSVP. Superintendent Brewer added that if people are interested in joining to please speak with Supervisor Madonich.

8. **UNFINISHED BUSINESS:** None.

9. **EXCLUDED CONSENT:** None.

10. **ITEMS FROM STAFF:** None.

11. **PUBLIC COMMENT:**

12. **ITEMS FROM MEMBERS AND SUBCOMMITTEE REPORTS:**

13. **ADJOURNMENT:** With no other business to be conducted, **Chair Goff**, adjourned the meeting of the Senior Advisory Board at 9:20 a.m.

Respectfully Submitted,
Ludmer Aker
Executive Assistant
City of San Bruno

SENIOR ADVISORY BOARD TRUST FUND REPORT

JUNE 30, 2017

Checking Account Balance 5/31/2017	\$ 13,515.18
Interest	\$ 0.57
Deposit	\$ -
Checks	\$ -
Fees	\$ -
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Checking Account Balance 6/30/2017	\$ 13,515.75
Amount held at City of San Bruno prior 7/1/2013	\$ 103,932.20
Amount held at City of San Bruno July 1, 2013 - June 30 2016	\$ 43,410.40
Amount deposited to City since 7/1/2016	\$ 12,135.74
Deposit made to City account June	\$ 133.50
Deposit made to City account June	\$ 364.35
Deposit made to City account June	\$ 142.95
Amount deposited to City this fiscal year	\$ 12,776.54
TOTAL NET WORTH JUNE 30, 2017	\$ 173,634.89

2016-17 Information and Referral Statistics

	July	August	September	October	November	December	January	February	March	April	May	June
Housing	3	4	1	6	1	3	1	2	2	1	1	1
Shopping	8	3	1	2	5	3	2	0	7	2	0	3
Transportation	7	3	3	2	4	2	7	6	4	7	4	8
Assisted Living	9	2		1	4	2	3	0	4	1	5	0
Legal	5	4	3	1	1	4	3	2	0		4	1
Insurance	3	1	2	0	2	2	4	1	1		0	1
Welfare Check	0	2	1	1	1	0	5	1	0		0	0
Health	0	0		1	0	0	0	0	0		0	1
Counseling	3	1		1	1	0	1	0	0	1	2	1
Clean/Repair	7	7	5	1	2	3	4	4	5	2	3	1
General	8	4	2	6	5	4	8	3	1	4	3	1
Monthly Total	53	31	18	22	26	23	38	19	27	18	23	18

Class Attendance - June 2017

Class Attendance - June 2017																																						
	Mon					Tues					Wed					Thurs					Fri					Sat					Sun					Total		
	5	12	19	26		6	13	20	27		7	14	21	28		1	8	15	22	29		2	9	16	23	30		3	10	17	24	4	11	18	25			
AARP																		10										82										
Art Appreciation																																						
Ballroom Dance						29	25		24																							24		54				
Bingo	60	55	49																							80												
Birthday Club								69																														
Blood Pressure																																						
Bocce	48	42				42	16																			12												
Book Club	9																																					
Bridge/Board Games																																						
Ceramics	15	14	12	12																						4												
Computers	9	9	5	5		4	2		5	10	11			9	3	2	2			0	3	3	2		5													
Crochet																										9												
Current Events														15																								
Driver Safety																																						
Exercise						39	29		34							14	18	16		15																		
Fall Prevention Class																																						
Gardening																																						
HICAP																						5	5	5		5												
Hiking/Walking	18	16	18	16																																		
Horseshoes																																						
Karaoke	12	9	10	6																																		
Knitting																																						
Library Services																																						
Line Dancing						36	36		30	29	38			25																								
Movie																																						
Oil Painting																																						
Pedro																																						
Pickleball																																						
Pilates	18	21		19																																		
Ping Pong																																						
Pool	12	12	12	10		15	13		10	14	12			14	12	16	13			14	15	14	13		15													
Presentations			22								13																											
Singing																																						
Sit & Workout						5			5																													
Softball																																						
Spanish						19	18		16																													
Special Event/Party																																						
Stained Glass																																						
Tai Chi																																						
Tap Dance	11	16	13	15																																		
Taxes																																						
Trips																																						
Ukulele																																						
The West						15	14		22																													
Writing																																						
Yoga/Laughter Yoga	19	27		22												13	12	11		7																		
Zumba	40	38	41	47												22	28	19		20																		
Total	271	281	160	152		204	167	69	161	230	235	55	192	269	301	300	17	132	231	223	298	13	233	0	82	0	24	0	0	24	0	54	0			297	4354	

Nutrition Site Report - June 2017

Day	Date	Total Prepared Hot Meals & Salads	Total Served Hot Meals	Total Served Salads	Total Served Hot Meals & Salads	Non-Senior Donations
Thur	1	60	55	4	59	5.50
Fri	2	90	79	11	90	22.00
Mon	5	120	107	11	118	16.50
Tues	6	95	81	11	92	5.50
Wed	7	120	101	18	119	5.50
Thur	8	65	58	4	62	11.00
Fri	9	85	77	8	85	11.00
Mon	12	115	95	16	111	11.00
Tues	13	90	74	14	88	11.00
Wed	14	170	147	22	169	16.50
Thur	15	61	57	4	61	5.50
Fri	16	175	173	0	173	16.50
Mon	19	85	66	16	82	11.00
Tues	20		0			
Wed	21		0			
Thur	22		0			
Fri	23		0			
Mon	26	71	71	0	71	
Tues	27	73	73	0	73	5.50
Wed	28	90	86	0	86	5.50
Thur	29	70	67	0	67	
Fri	30	80	78	0	78	
Total		1715	1545	139	1684	159.5

	January	February	March	April	May	June	July	August	September	October	November	December
2012	5737	5987	6548	6090	6722	5878	6198	6670	5827	6432	4826	4817
2013	5868	5632	6196	6363	6567	5487	6059	6186	5939	6554	4902	5728
2014	6020	5522	6204	6119	5993	5672	6517	5733	6047	6318	5240	5103
2015	5701	5767	6494	6936	5982	6357	6539	6015	5910	6324	5131	5426
2016	5285	5977	6278	6017	6169	6418	5788	6689	6583	6208	5771	5884
2017	5851	5462	6908	5688	6838	5280						

Historical Sign-In Data

